

MINUTES  
HAMILTON COUNTY BOARD OF COMMISSIONERS  
OCTOBER 13, 2008  
Commissioners Courtroom  
One Hamilton County Square  
Noblesville, Indiana

President Altman called the meeting of the Hamilton County Board of Commissioners to order and declared a quorum present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Steven A. Holt. The Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

*Dillinger moved to approve the minutes of September 22, 2008. Holt seconded. Motion carried unanimously.*

**EXECUTIVE SESSION MEMORANDA**

*Holt moved to approve the Executive Session Memoranda of October 13, 2008. Dillinger seconded. Motion carried unanimously.*

**HIGHWAY BUSINESS**

**Acceptance of Bonds/Letters of Credit – Highway Department**

*Dillinger moved to accept Bonds and Letters of Credit for the highway department. Holt seconded. Motion carried unanimously.*

1. HCHD #B-08-0034 – Federated Rural Electric Insurance Exchange Surety Bond #13BD 093-08-001 issued on behalf of Indiana Fiber Network, LLC-IFN, in the sum of \$5,000 for work within county right of way, to expire September 17, 2009.
2. HCHD #B-08-0035 – Liberty Mutual Insurance Company Performance Bond #014048248 issued on behalf of Drees Premier Homes, Inc., in the sum of \$40,000 for 146<sup>th</sup> Street right of way improvements in Stafford Place Subdivision, to expire September 23, 2009.
3. HCHD #B-08-0036 – The Cincinnati Insurance Company Performance Bond #B0313483 issued on behalf of Trisler Construction Company, Inc., in the sum of \$284,329.64 for Replacement of Small Structure No. 33010, 246<sup>th</sup> Street over Sugar Run, to expire one year after the date when final payment becomes due.
4. HCHD #B-08-0037 – Merchants Bonding Company Performance Bond #INC49901 issued on behalf of Cumberland/146<sup>th</sup> St., LLC., in the sum of \$94,700 for 146<sup>th</sup> Street improvements to expire September 24, 2009.
5. HCHD #B-08-0038 – Ohio Farmers Insurance Company/Travelers Casualty and Surety Company of America Performance Bond #0066528/105167167 issued on behalf of Shelly & Sands, Inc. in the sum of \$726,967.55 for Resurface Contract 08-4, Various Roads in Adams & Jackson Townships, to expire one year after the date when final payment becomes due.
6. HCHD #B-08-0039 – Ohio Farmers Insurance Company/Travelers Casualty and Surety Company of America Payment Bond #0066528/105167167 issued on behalf of Shelly & Sands, Inc. in the sum of \$726,967.55 for Resurface Contract 08-4, Various Roads in Adams & Jackson Townships, to expire one year after the date when final payment becomes due.
7. HCHD #B-08-0040 – The Cincinnati Insurance Company Performance Bond #B0313483 issued on behalf of Trisler Construction Company, Inc., in the sum of \$284.329.64 for Replacement of Small Structure No. 33010, 246<sup>th</sup> Street over Sugar Run., to expire one year after the date when final payment becomes due.
8. HCHD #B-07-0044 – Travelers Casualty and Surety Company of America Continuation Certificate for Bond #104826949 issued on behalf of Roto-Rooter Services Company of America, in the sum of \$25,000 for work within Right of Way, to expire October 29, 2009.
9. HCHD #B-02-0116 – Merchants Bonding Company Continuation Certificate for Bond #IN 6241 issued on behalf of Daystart Directional Drilling, Inc., in the sum of \$25,000 for work as general contractor, to expire October 28, 2009.

**Release of Bonds/Letters of Credit – Highway Department**

*Holt moved to release Bonds for the highway department. Dillinger seconded. Motion carried unanimously.*

1. HCHD #B-05-0051 – Quanta Indemnity Company Subdivision Bond #4411965 issued on behalf of KB Home, Indiana, Inc. for street and regulatory sign improvements for Cass Estates.

**Agreements/Supplements**

Mr. Jim Neal requested agenda item FHWA Agreement with INDOT (Indiana Department of Transportation) concerning 104<sup>th</sup> Street and Olio Road be removed from the agenda. *Holt so moved. Dillinger seconded. Motion carried unanimously.*

**96<sup>th</sup> Street and Mollenkopf Road Supplement No. 3**

*Dillinger moved to approve Supplemental Agreement No. 3, E-98-0015, with United Consulting Engineers for 96<sup>th</sup> Street from Mollenkopf Road to Fall Creek Road. The agreement is an increase in the amount of \$14,200 due to items brought up during the public hearing for additional work to locate septic systems. Holt seconded. Motion carried unanimously.*

**Commerce Drive Supplemental Agreement No. 7**

*Dillinger moved to approve Supplemental Agreement No. 7, HCHD #E-04-0014, with The Corradino Group for Commerce Drive/Augusta Drive Extension and 96<sup>th</sup> Street Improvements. The agreement is an increase of \$52,230 with a new not to exceed amount of \$645,840. This agreement is to update appraisals and re-stake parcels due to a delay in contract approval by the City of Indianapolis. Holt seconded. Motion carried unanimously.*

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**104<sup>th</sup> Street and Olio Road Utility Agreements**

*Holt moved to approve the Non-reimbursable Utility Agreement with Central Indiana Power Company for the 104<sup>th</sup> Street and Olio Road project. Neal stated the project is due for State letting in November. Dillinger seconded. Motion carried unanimously.*

*Dillinger moved to approve the reimbursable Utility Agreement, HCHD #M-08-0039, with Vectren Energy Delivery for the 104<sup>th</sup> Street and Olio Road project. The cost estimate is \$14,812. Holt seconded. Motion carried unanimously.*

*Dillinger moved to approve the Reimbursable Utility Agreement, HCHD #M-08-0040, with Veolia Water Indianapolis LLC, for the 104<sup>th</sup> Street and Olio Road project. Construction estimate is \$73,003. Holt seconded. Motion carried unanimously.*

**Cass Estates Homeowners Association**

*Dillinger moved to approve agreement HCHD #A-08-0003, with Cass Estates Homeowners Association, for installation of decorative signs within the subdivision. Holt seconded. Motion carried unanimously.*

**Small Structure 31022, 256<sup>th</sup> Street over Ross Ditch**

*Dillinger moved to approve Engineering Agreement HCHD #E-08-0010, with DLZ Indiana, LLC, for replacement of Small Structure #31022 which carries 256<sup>th</sup> Street over Ross Ditch. Agreement includes all items from survey through the project letting, including right of way engineering. The not to exceed amount is \$93,780. Holt seconded. Motion carried unanimously.*

**96<sup>th</sup> Street and Mollenkopf Road**

*Dillinger moved to approve the Interlocal Agreement with Marion County for right of way acquisition for the reconstruction of intersections on 96<sup>th</sup> Street between Mollenkopf Road and Fall Creek Road. Holt seconded. Motion carried unanimously.*

**Bid Awards**

**Resurface Contract 08-3, Various Roads in Noblesville, Wayne and White River Townships**

Bids for Resurface Contract 08-3, Various Roads in Noblesville, Wayne and White River Townships were opened at 2:00 p.m. September 29, 2008 by Mr. Michael Howard. Form 96, Non-Collusion Affidavit, Bid Bond and Acknowledgment of Addendum were included unless otherwise specified. Bids were received from:

Grady Brothers - \$517,000.00  
Rieth-Riely Construction Company, Inc. - \$521,350.00  
Shelly & Sands, Inc. - \$534,524.40  
Milestone Contractors - \$596,000.00  
E&B Paving - \$506,952.86

*Holt moved to award the bid for Resurface Contract 08-3 to E&B Paving, Inc. in the amount of \$506,952.86. Dillinger seconded. Motion carried unanimously.*

**Pick-up Trucks for Highway Department**

*Dillinger moved to award the bid for two (2) 4x4 Pick-up trucks to Don Hinds Ford for the total amount of \$56,944.00. Holt seconded. Motion carried unanimously.*

**Macgregor Park**

*Dillinger moved to approve a Memorandum of Agreement for Transfer of New Primary Access Road to Macgregor Park on S.R. 38 with INDOT. Road construction is set for a March 2009 letting. The County has the right to inspect the road and INDOT will correct all defects before the County will accept the road. Holt seconded. Motion carried unanimously.*

**Bridge #82, Crooked Creek Avenue over Cicero Creek**

*Dillinger moved to accept Bridge #82, Crooked Creek Avenue over Cicero Creek. Holt seconded. Motion carried unanimously.*

**Concurrence with Traffic Study Correspondence**

*Dillinger moved to approve the list of correspondence concerning investigations on Hamilton County Roads. Holt seconded. Motion carried unanimously.*

1. Julia Sicklesteele requesting a speed limit reduction on 146<sup>th</sup> Street in Clay and Washington Townships. The highway department recommended no changes to the speed limit at this time.

**146<sup>th</sup> Street**

Dillinger asked if the highway department has received the responses from the homeowners associations regarding 146<sup>th</sup> Street at Stephanie and Jason Streets? Mr. Brad Davis stated the deadline has passed on three of the four responses. The fourth homeowners association letter was returned due to a wrong address and had to be re-sent therefore extending their deadline. One individual response has been received to date. Dillinger stated he has received a suggestion from a homeowner in that area to restrict left hand turns onto 146<sup>th</sup> Street during peak hours. Dillinger asked if this is a possibility from an engineering standpoint? Davis stated that can be done by signage but it is up to the individual driver to obey the sign. The Commissioners asked the highway staff to research this possibility and report back at the next meeting.

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**Clay Terrace Right of Way**

In 2003 Clay Terrace conveyed 3.855 acres to the County for right of way generally located from the center of their site to U.S. 31. Also dedicated was some right of way near 146<sup>th</sup> Street for a “tight diamond” configuration. Under the terms of the conveyance the County is to reconvey the 3.855 acres to Clay Terrace on or before January 1, 2010 upon either: a) a determination that the land would not be used for improvements of U.S. 31; or b) the right of way being excluded from definite construction plans for the improvements. Lauth Development is requesting re-conveyance of the center area. INDOT plans show only 0.12 acres from Clay Terrace will be needed for the U.S. 31 expansion project. The Agreement to Convey Right of Way provides for up to 0.33 acres of permanent right of way and up to an additional 0.25 acres of temporary construction easement to be conveyed without compensation to Lauth Development, as long as the right of way does not infringe upon buildings or parking lots. Howard recommended approval of a Deed of Conveyance and an Agreement to Convey Right of Way. Altman asked if there is any special considerations the Commissioners need to know about with respect to Kincaids? Mr. Tom Dinwiddie stated Kincaid’s lease goes to the right of way, north of the pond. *Holt moved to accept the Deed of Reconveyance. Dillinger seconded. Motion carried unanimously. Dillinger moved to approve the Agreement to Convey Right of Way. Holt seconded. Motion carried unanimously.*

**Riverwalk Project**

- Initial sidewalk has been poured on the north side.
- Last wall should be completed this week.
- Mock-up of the concrete should be completed this week to verify color.
- Completion date of November 15 still scheduled.

**I-69/I-465 Northeast Corridor Project Meeting**

Davis attended the initial meeting of the I-69/I-465 Northeast Corridor Project. The group discussed their operation and charter.

**Highway Meeting**

The October 31, 2008 highway meeting was rescheduled to November 6, 2008 at 7:30 a.m. at the highway department.

**DEBT COLLECTION SERVICES FOR COMMUNITY CORRECTIONS**

Mr. Ralph Watson stated the Hamilton County Community Corrections Department has statutory authority to collect user fees from program participants which is a significant portion of their budget. A number of individuals have left the program owing user fees. Every attempt is made to collect the fees including payment programs. The Indiana State Board of Accounts has recommended they make an effort to get these bad debts off of their books. Watson requested approval of an agreement with American Financial Credit Services for debt collection. This company also is used by the Hamilton County Treasurer’s office. *Dillinger moved to approve the contract. Holt seconded. Motion carried unanimously.*

**COMMVAULT DISASTER RECOVERY HARDWARE**

*Holt moved to approve the maintenance agreement for Commvault disaster recovery hardware for the period of November 30, 2008 through November 29, 2009 in the amount of \$23,740.09. Dillinger seconded. Motion carried unanimously.*

**HUD GRANT** [2:44]\

**Carmel Main Street Sidewalks**

*Holt moved to approve the contract with Yarberry Landscape Excavation Company to install sidewalks on West Main Street, Carmel. Contract amount is \$361,160 with the CDBG (Community Development Block Grant) portion of \$220,359. Dillinger seconded. Motion carried unanimously.*

**106 Review Letters to the Indiana Department of Natural Resources**

Altman signed two 106 Review Letters to the Indiana Department of Natural Resources stating there are “no historic properties affected” concerning 563 South 11<sup>th</sup> Street, Noblesville and 1396 South 9<sup>th</sup> Street, Noblesville.

**CDBG Special Allocation for the Neighborhood Stabilization Program Grant**

Mr. Mark McConaghy announced that Hamilton County will be receiving \$2,343,868 in additional CDBG (Community Development Block Grant) Funds to provide targeted emergency assistance to local governments to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within the community. Five activities are approved, but these funds can not be used for foreclosure prevention. The funds will be used to help eligible people purchase foreclosed properties. A plan amendment is required and will be attached to the current CDBG allocation which began October 1, 2008. This is a separate grant but it being treated as an additional allocation of CDBG funds. Altman asked what the Noblesville Housing Authority’s proposal is for administration? McConaghy stated there is 10 percent administration fee over four (4) years. The plan is still being developed and must be presented to HUD by October 31, 2008. Altman stated they are presuming the Noblesville Housing Authority will be administering this grant but the Commissioners have not received a proposal. McConaghy stated in the contract with the county there is a breakdown of using the grant funds to administer the grant. Altman stated that is almost \$250,000 and that is more that she would anticipate this grant taking. McConaghy stated it is his understanding that they will have to use these funds for contracts with H.A.N.D. or other authorities to work with them to spend these funds. Altman requested the Noblesville Housing Authority submit to the Commissioners a written plan and proposed fee for consideration along with other administrators. McConaghy stated they can do this but they need to continue to move

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forward to meet the 30 day deadline. The substantial amendment has to be presented to the Commissioners at their first meeting in November, and then it has to be submitted to HUD by the end of November. Altman confirmed that the county has to come up with a plan? McConaghy stated yes. Holt asked if this grant is for the jurisdictions that are covered under the current CDBG grant or the entire county? McConaghy stated it is only for the jurisdictions covered by the current grant. Altman asked if the entities not covered have separate allocations? McConaghy stated no, but the State of Indiana received \$89 million and they can apply to the State for these funds. Altman stated this covers whether they opted in or opted out, she did not see any separate allocation, and it was to Hamilton County. McConaghy stated he has verified the allocation was to Hamilton County but only to the areas that are participating in the county's CDBG program. Altman stated that is not fair. McConaghy stated HUD is treating it like their regular CDBG program and whoever is currently participating would be participating in this allocation. Holt asked McConaghy if he knows specifically that they are not sending allocations to those jurisdictions that are not in the grant? McConaghy stated yes, they are not sending allocations to Sheridan, Arcadia and Atlanta. Altman asked if this money cannot be used in those areas? McConaghy stated we can not use this particular money in those areas. Once the State develops a plan those jurisdictions can work with the State. Holt asked, in terms of jurisdictions within the State, is the CDBG program going on everywhere? McConaghy stated yes, not everyone in the State received an allocation. Altman stated the allocation states Hamilton County; it does not limit it to those jurisdictions under Hamilton County. Altman asked McConaghy to have it clarified in writing by HUD. McConaghy agrees that Sheridan, Arcadia and Atlanta need the money but HUD is following the same protocol they use for CDBG programs. Holt stated the communities that have the worst foreclosure rates did not receive allocations. McConaghy has not been able to determine what formula was used to determine the allocations. If a community was going to be allocated less than \$2 million they did not receive any money, it was allocated to the State. Holt asked if the federal government has given the States rules on why a jurisdiction is considered appropriate for receiving money? McConaghy stated the State has not release how they are going to allocate the money. McConaghy stated based on information they have received from the Hamilton County Sheriff's Department most foreclosures have happened in the newer subdivisions. HUD data indicates the three highest tracts are in old Noblesville. The Sheriff's office disagreed and indicated it is in the newer subdivisions. Holt stated there is a national firm that tracks foreclosures they have indicated they are looking at high population states and this is the firm giving HUD their numbers. Altman confirmed that McConaghy will provide a proposal with dollar amounts of administration that will be judged on a competitive basis with other applicants. Altman requested a written proposal with the fee base that can be compared to anyone else who would like to submit. Holt requested McConaghy forward to the Commissioners information on how the State allocation is going to be handled and how it might impact Sheridan, Atlanta and Arcadia.

**2008 CDBG Grant Agreement**

*Holt moved to approve the Grant Agreement for the FY 2008 CDBG program in the amount of \$790,630. Dillinger seconded. Motion carried unanimously.*

**ORDINANCE 10-13-08-B, ZONING ORDINANCE AMENDMENT**

Mr. Chuck Kiphart stated the Hamilton County Plan Commission sent a positive recommendation on PC-ORD.Amend-0002-07-2008 regarding requirements for allowing "guest houses" and "guest apartments" in any of the jurisdictional areas of the Hamilton County Plan Commission. There is not an existing ordinance that precludes someone from putting a second residence on a property. Altman asked that the plan commission attorney prepare an executive summary of the changes. Altman is concerned there is no time limit on occupancy and if guest houses are allowed and non-relatives to reside in them, as long as they are free is that forever and have you changed a single family lot to a multiple family lot because you are not charging any rent. Temporary is not listed; guest implies a temporary living arrangement in lieu of a permanent living arrangement and she can see abuse. Dillinger asked if a guest house will have to meet certain requirements? Kiphart stated yes. Altman stated if there is a loophole people will use it and you have converted a single family lot into a multiple family lot. Dillinger asked why is this an issue? Altman stated this is why we have single family lots. Dillinger stated they could not build it if there is not enough square footage. Altman asked how small a lot can a guest house be built on? Kiphart stated it has to meet the size of the current zoning ordinance for a particular zoned district. Kiphart stated a land covenant will have to be recorded stating it will be a guest house and they will not be receiving compensation. Altman stated the definition of guest is not temporary and most guests should be temporary. Holt agreed, there needs to be a time limit. Ordinance 10-1-08-B will be taken back to the Hamilton County Plan Commission for reconsideration.

**RIVER ROAD UNSAFE BUILDING**

Kiphart reported the unsafe trailers at 17300 River Road are in compliance. The doors are locked, the lawn is being kept mowed and the one trailer will be painted before winter.

**COUNTY PROJECTS**

**Annex Building**

Cripe Architects and Engineers have submitted an architectural fee proposal of \$69,800 with an optional fee for a HAVAC Central Plant Study in the amount of \$4,370 for the annex building located east of SR 37. Altman asked when do we have to determine HVAC? Mr. John Barbee stated the intent is to let the building to bid in January 2009; the central plant study would have to happen immediately. The central plant would house HVAC for multiple buildings on this site. The study would indicate how many buildings would be built on this property, their size, total square footage and the total economics of a central plant verses each building on its own. Barbee stated this would be for the study only, if it was approved there would be a design impact cost. The current building has 11,000 square feet; the entire site has approximately 40,000 square feet. *Dillinger moved to approve the base architectural fee of \$69,800. Holt seconded Motion carried unanimously.* No motion was made on the HVAC Central Plant Study. The committee will be

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Commissioner Altman, Scott Warner, Barry McNulty and a representative from ISSD. Dan Stevens will manage the paperwork.

Barbee requested approval to request a \$200,000 appropriation for design and bidding costs for the annex building. The Commissioners approved \$100,000 to begin. Altman requested a budget before approaching the Council. Invoices will be sent to Fred Swift.

**Release of Retainage – TP Mechanical**

*Holt moved to release the retainage to TP Mechanical Contractors on the contract related to the Juvenile Services Center. Dillinger seconded. Motion carried unanimously.*

**Space Planner**

The Commissioners concurred that for space planning the initial scope will be the county assessor's office in the historic courthouse. Discussion of space planning for the Judicial Center will be held after the annex is designed. The annex will be designed using the anticipated growth of the health department with the part of the building not being used by the health department could be used for other space.

**Corrections Project**

- Remaining contingency - \$371,126
- Change Orders:
  1. Matrix Integration - \$18,086 for fiber link between Jail and new community corrections building - \$18,066. This is not new money.
  2. Meyer Najem – \$14,930 to change to solid surface countertops and minor casework revisions in the community corrections building - \$14,930. Designed with laminate but has been requested to install a solid surface for durability.
  3. Meyer Najem - \$17,194 to provide 198 heavy duty cabinet locks throughout the community corrections building. No locks were planned during the design. These locks will match what community corrections currently uses.
  4. Fredericks - \$29,952 to provide complete electronic security access control to entire evidence lab.

None of the change orders require new money and have been accounted for in the contingency fund. *Holt moved to approve. Dillinger seconded. Motion carried unanimously.*

**GRANT ADMINISTRATOR CONTRACT [3:22]**

Ms. Tina Mendenhall Henderson, Arcadia, proposed a contract to administer grants for Hamilton County.

The contract scope will consist of:

- Contacting each city, town, township, along with the county to request a wish list of three to five projects.
- Contact State agencies to see what projects they would like to fund.
- Establishing a Grant Administration Board (GAB) to track her work ethics and progress. The GAB would consist of one representative from the Commissioners, County Council, Hamilton County Convention and Visitor Bureau (HCCVB), Legacy Fund and the Auditor's office.
- The projects will be presented to the GAB for approval to move forward in finding grant funding. The GAB would dictate which grants are pursued.
- Contract will not include additional grants. When there is a grant administration line item within a grant she would work out that administration fee with that entity. Her fee would be considerably less due to her base salary from the county.

Holt confirmed that Henderson would take an administrative fee off of each grant in addition to the contract with the county and HCCVB. Henderson stated yes, it would be a negotiated fee based on the scope of the grant. Typically HUD and Transportation Enhancement Funds (TEA) have an administration line item. When there is not a line item for administration Henderson would take the base salary. Holt asked if Henderson's contract would be exclusive with Hamilton County funding half of the contract and the HCCVB funding the other half? Henderson stated yes, the county is funding half of the contract at \$50,000 with HCCVB funding the other portion at \$50,000. Holt stated her contract does not state that the county would be her exclusive employer for the period? Henderson stated correct, she is willing to commit to that today but requested she be allowed to finish up her existing contracts that are in construction. Henderson, since June 2008, has informed her clients that she is exclusively writing grants for Hamilton County but she is allowed to complete her existing projects. Holt asked if Henderson will be doing new business outside of Hamilton County? Henderson stated not at this time. Holt stated a lot of the grants continue past December 2009, the contract does not say anything about continuing in service past December 2009. Henderson stated in June 2009 it will have to be decided how her contract will be funded for 2010. Henderson would like to demonstrate her work ethic and find grant funds to be spread throughout the county. It is possible that her base salary could be paid from some of the grants. Dillinger asked how were the members of the Grant Administration Board determined? Henderson stated she worked with Brenda Myers, HCCVB; all interested parties are included. Dillinger stated he is not comfortable with the membership of the GAB as listed. Henderson stated she is hoping to hold workshops for non profit organizations in 2010. In the future she would like to create an Assembly of Grants, a quasi governmental agency. The government would be in charge of the grants and monitor the grants. In 2009 it would start as Mendenhall & Associates with the GAB which can be expanded as the Commissioners choose. Henderson requested the Legacy Fund remain on the GAB due to projects in northern Hamilton County that may need their local match. The HCCVB is on the GAB because their funds may be used to promote their downtown streets. Altman stated the GAB would be an advisory board; final project approval would come to the Commissioners.

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Holt asked if Henderson thinks this agreement makes her the exclusive grant administrator? Henderson stated no, it would benefit the county to look at dividing the services. This contract allows the county to dictate what they want her to work on; she would hope that if she is writing the grant the county would use her as administrator. Henderson hopes the duties could be split on the CDBG funding, but it not in the contract. The Commissioners held their decision to the next meeting.

**ATTORNEY**

**Ordinance 10-13-08-A, Dishonored Checks**

*Holt moved to introduce Ordinance 10-13-08-A, An Ordinance Providing Remedies for Dishonored Checks Tendered to Hamilton County. Dillinger seconded. Motion carried unanimously.*

**Liability Trust Claim**

*Holt moved to approve the liability trust claim payable to Michael A. Howard in the amount of \$7,818 for litigation work. Dillinger seconded. Motion carried unanimously.*

**SHERIFF**

**Sheriff Surplus Property**

*Holt moved to approve the revised surplus property list presented by the Hamilton County Sheriff's Department for disposal at the county auction. Dillinger seconded. Motion carried unanimously.*

**2009 Sheriff Vehicles**

*Holt moved to approve the Sheriff's bid advertisement for 2009 vehicles. Dillinger seconded. Motion carried unanimously.*

**ADMINISTRATIVE ASSISTANT**

**EMA Surplus Property**

*Holt moved to approve the list of EMA surplus property. Dillinger seconded. Motion carried unanimously.*

**Auditor Surplus Property**

*Holt moved to approve the list of the Auditor's surplus property. Dillinger seconded. Motion carried unanimously.*

**Use of Courthouse Lawn**

*Holt moved to approve Bethel AME Church use of the courthouse lawn on October 24, 2008. Dillinger seconded. Motion carried unanimously.*

**Assessor's Use of Rooms**

Swift requested approval of the County Assessor's request to use the old Port Authority office and the room behind the bench in the historic courtroom to house file cabinets. *Holt moved to table.* Altman asked Swift to bring it to the next meeting with a drawing of the proposed layout.

**Downtown Christmas Lighting**

*Dillinger moved to approve \$2,000 for permanent Christmas lighting to line the Judicial Center roof line. Holt seconded. Motion carried unanimously.* The Santa House will be moved to the east of its past location.

**Fairgrounds Web Site**

*Holt moved to table the request from the Purdue Extension staff for construction of a web site for the Hamilton County 4-H Fairgrounds.*

**AUDITOR**

**Payroll Claims, Vendor Claims, Clerk's Report, Treasurer's Report**

*Holt moved to approve Payroll Claims for the period of August 25 - September 7, 2008 paid September 22, 2008 and September 8-21, 2008 paid October 3, 2008, Vendor Claims, Clerk's Report dated September 2008 and Treasurer's Report dated September 30, 2008. Dillinger seconded. Motion carried unanimously.*

*Dillinger moved to adjourn. Holt seconded. Motion carried unanimously.*

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**Correspondence**

Spay Neuter Clinic Request for Additional Space  
Olio Road Reconstruction Letter to Indiana State Historic Preservation Officer  
Carmel Arts District Lofts & Shoppes Tax Impact Statement  
DNR Notice of Application for National Register of Historic Places  
    Caster Farm Site – Noblesville  
Beam, Longest and Neff Notice of Transmittals:  
    Bridge #57, East 256<sup>th</sup> Street over Little Cicero Creek  
    Bridge #224, Allisonville Road over Stony Creek  
IDEM Notice of Receipt of Air Permit Application  
    Industrial Dielectrics – Noblesville  
IDEM Notice of Sanitary Sewer Construction Permit Applications  
    Holaday Hills and Dales Pump System – Carmel  
    Life Connections Church – Fishers  
    Noblesville Professional Office Park, PD Phase II – Noblesville  
    West Haven @ Nobles West, Section 8 – Noblesville  
Certificate of Insurance  
    Ergoflex Systems, Inc. dba Xybix Ergonomic Systems Inc.  
    Vision Buildings LLC  
Affiliated Computer Systems (ACS) Letter of Introduction

**Others Present**

Robin M. Mills, Auditor  
Fred Swift, Administrative Assistant to Commissioners  
Michael Howard, Attorney  
Doug Carter, Sheriff  
Brad Davis, Highway Director  
Jim Neal, County Highway Engineer  
Joel Thurman, Highway Project Engineer  
Brandy Wariner, Highway Public Service Representative  
Mark Fisher, Highway Project Engineer  
Christopher Burt, Highway Engineering Technician  
Tim Knapp, Highway Right-of-Way Manager  
Matt Knight, Highway Bridge Program Engineer  
Faraz Khan, Highway Staff Engineer  
Bob Davis, Highway Superintendent  
Scott Warner, Buildings & Grounds  
John Barbee, Envoy  
Larry Dawson, Envoy  
Patti Smith, BLN  
Joe Downs, Lauth Development  
Tom Dinwiddie, Lauth Development  
Floyd Burroughs, FEBA  
BJ Casali, ISSD  
Chuck Kiphart, Hamilton County Plan Commission  
Tina Mendenhall Henderson  
Mark McConaghy, Noblesville Housing Authority  
Troy Halsell, Noblesville Housing Authority  
Ryan Horine, Sheriff's Department  
Ralph Watson, Hamilton County Community Corrections  
Stephanie Ruggles, Hamilton County Community Corrections  
Kim Rauch, Administrative Assistant to Auditor

APPROVED  
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ATTEST

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Robin M. Mills, Auditor